

2023 School Finance Template Boot Camp What to Bring

All participants will need the following source data and technology resources on the day of the training:

Student Counts

Check the Data Entry tab of your template for a list of the student counts you will need. The source data will be reports from your district's student information system. The name/number of the reports that contain student counts will vary depending on your district's software vendor. Some of the reports you may need include:

- Ascender/RSCCC/TxEIS Software – SAT0900 and SAT2100
- Skyward Software – Superintendent's Report Tables I-IV

Tip: We will be working with district total counts, rather than campus-by-campus counts in this workshop. So, you will want to check that the source data that you bring/download for this workshop are district total counts for the six weeks completed so far in the school year.

A more extensive list of reports from other student data systems including OnData Suite and Frontline is posted online [here](#).

Property Values & CAD Cost Information

All districts:

Tax Year 2018 Certified Value Totals Report from your County Appraisal District(s)

Tax Year 2019 Certified Value Totals Report from your County Appraisal District(s)

Tax Year 2020 Certified Value Totals Report from your County Appraisal District(s)

Tax Year 2021 Certified Value Totals Report from your County Appraisal District(s)

Tax Year 2021 Certified Value Totals Report from your County Appraisal District(s)

Recapture districts: CAD Cost for Tax Year 2022 (school year 2022-23)

TIP: You will want to bring the detailed certified value totals report for each tax year for each CAD that shows Net Taxable Value, Freeze Adjusted Value, and Frozen Levy. For districts with Chapter 313 agreements the reports will show separate values for M&O and for I&S. In addition, the detailed certified value totals reports are sometimes packaged as three separate sets of reports including a set of reports for "ARB Approved" values, "Under Review" values, and "Grand Totals." Be sure you have the "Grand Totals" version included in what you bring/download so that you aren't working with partial data.

Tax Rates & Tax Collections

Tax Year 2021: M&O Rate M&O Collections I&S Rate I&S Collections

Tax Year 2022: M&O Rate M&O Collections I&S Rate I&S Collections

Other Data

For districts that either:

- (1) do not offer all grade levels and pay tuition to send students to another district; or
- (2) charge tuition to educate students who reside in another district

Copy of the tuition agreement that your district has with the other district.

TEA Summary of Finances

Most recent Summary of Finances from TEA website for the following years. You can choose either to access the html version of these reports online during the workshop or download versions prior to the template boot camp session. Reports are accessed online [here](#). We may also run/discuss other reports accessible from this site, so you may want to bookmark it in advance.

2021-22 School Year

2022-23 School Year

Technology

Most recent template (you can download from Region XIII [here](#))

Laptop

TIP: Second screens are often helpful